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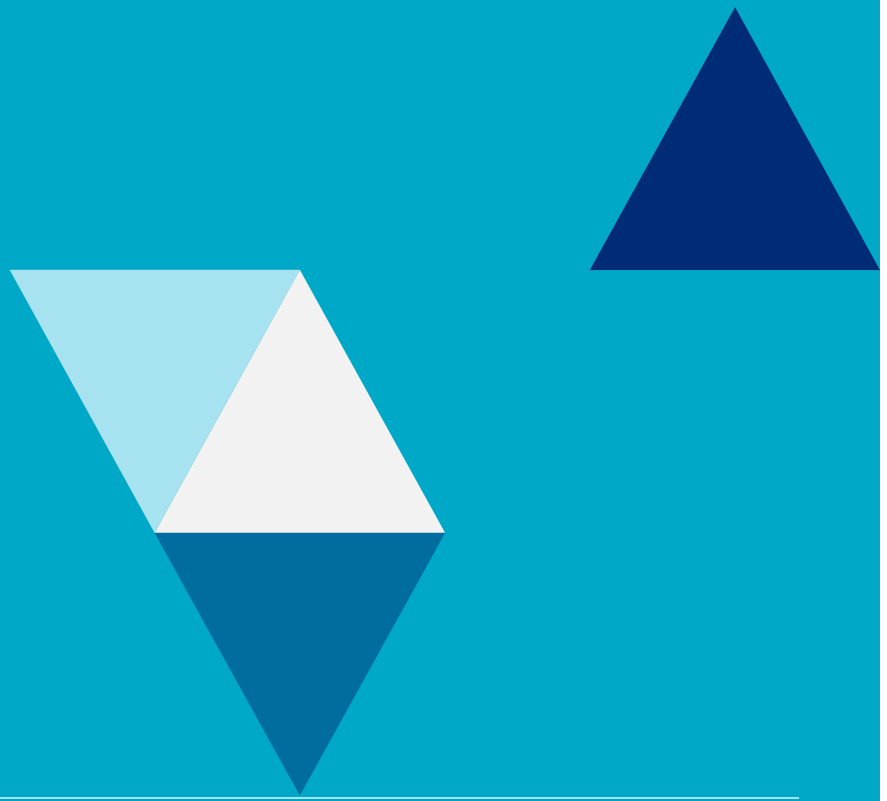
NORMALIZE DATA



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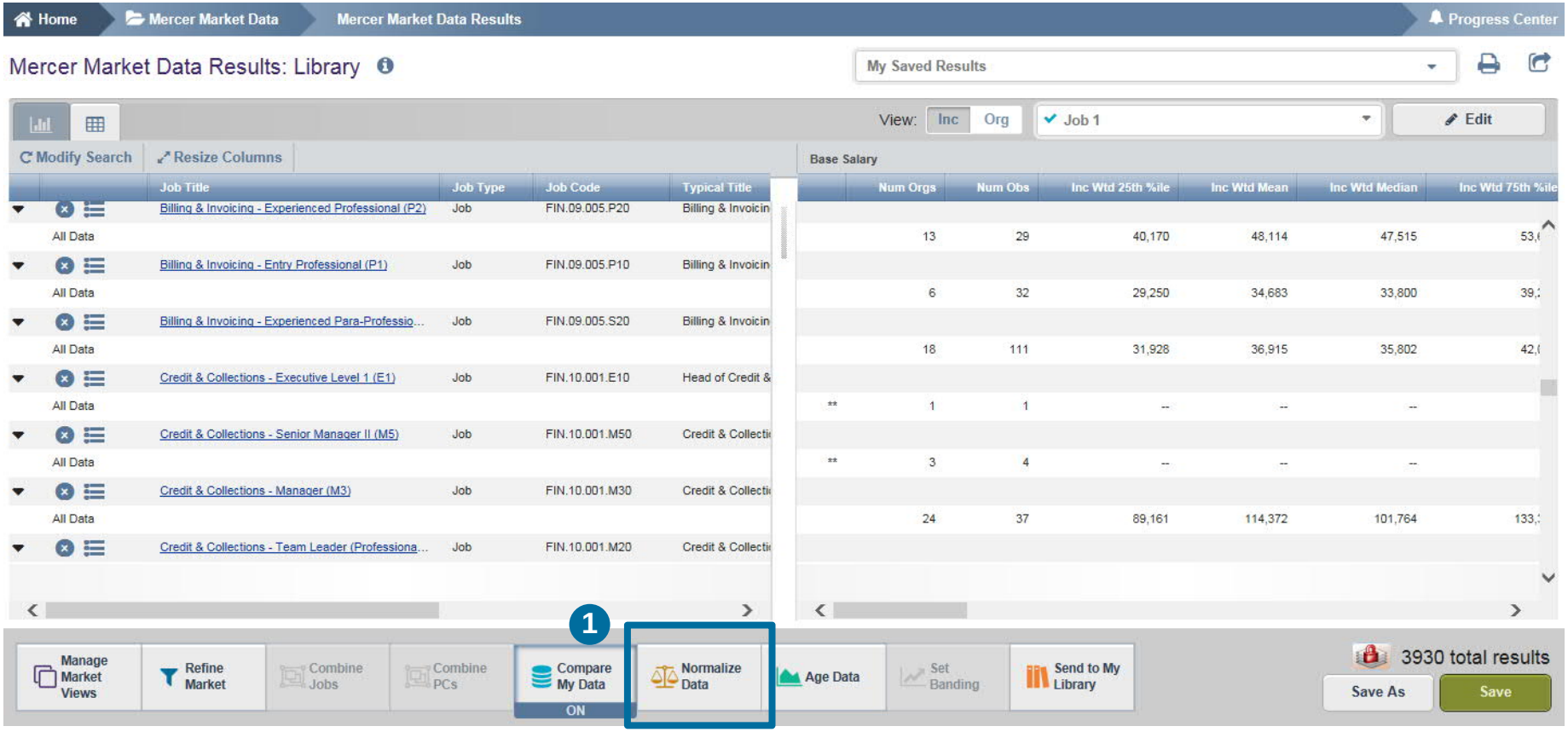
NORMALIZE DATA



The **Normalize Data (1)** option allows the user to convert the data into different currencies. By default all data is displayed in the local currency or the currency of the published data.

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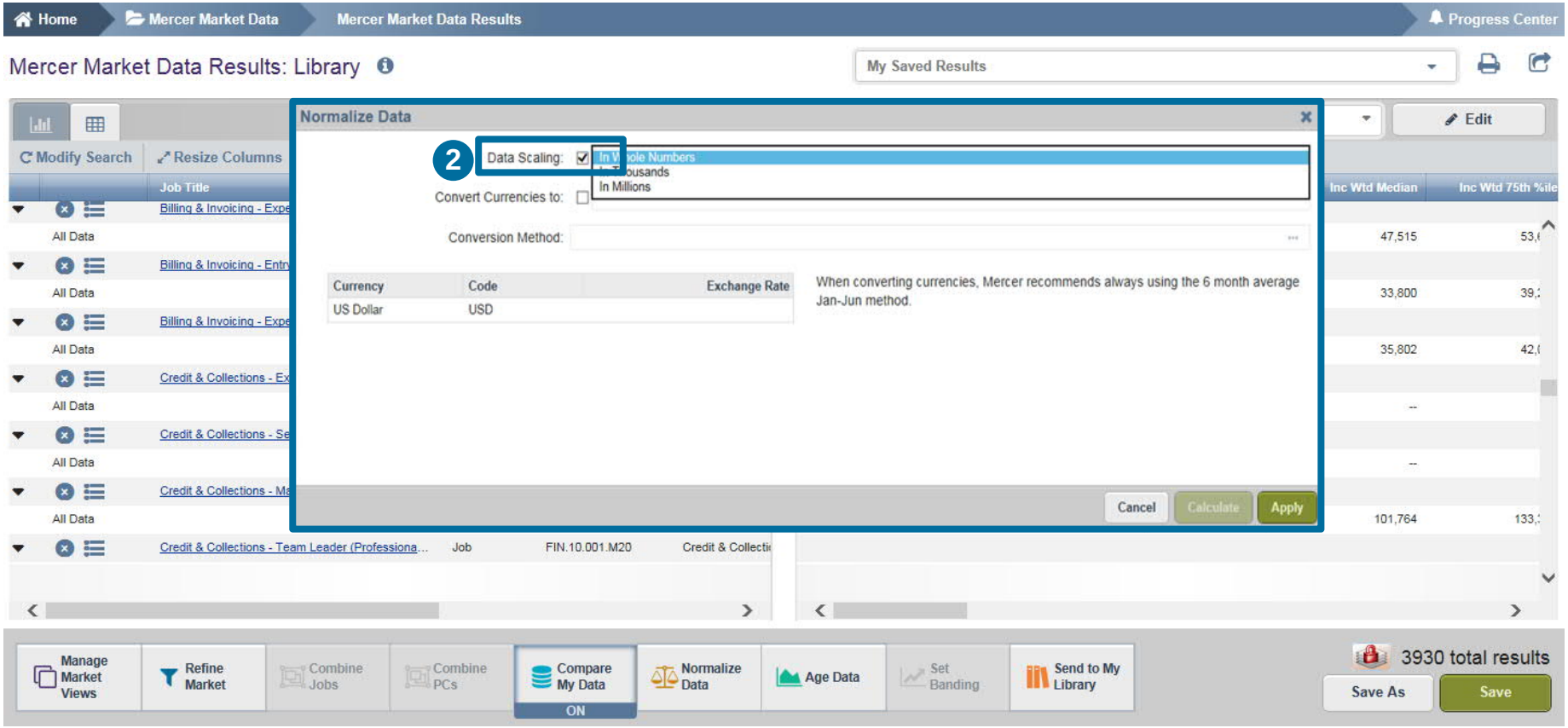

Activate the **Data Scaling (2)**, choose a way of scaling data from the drop down list.

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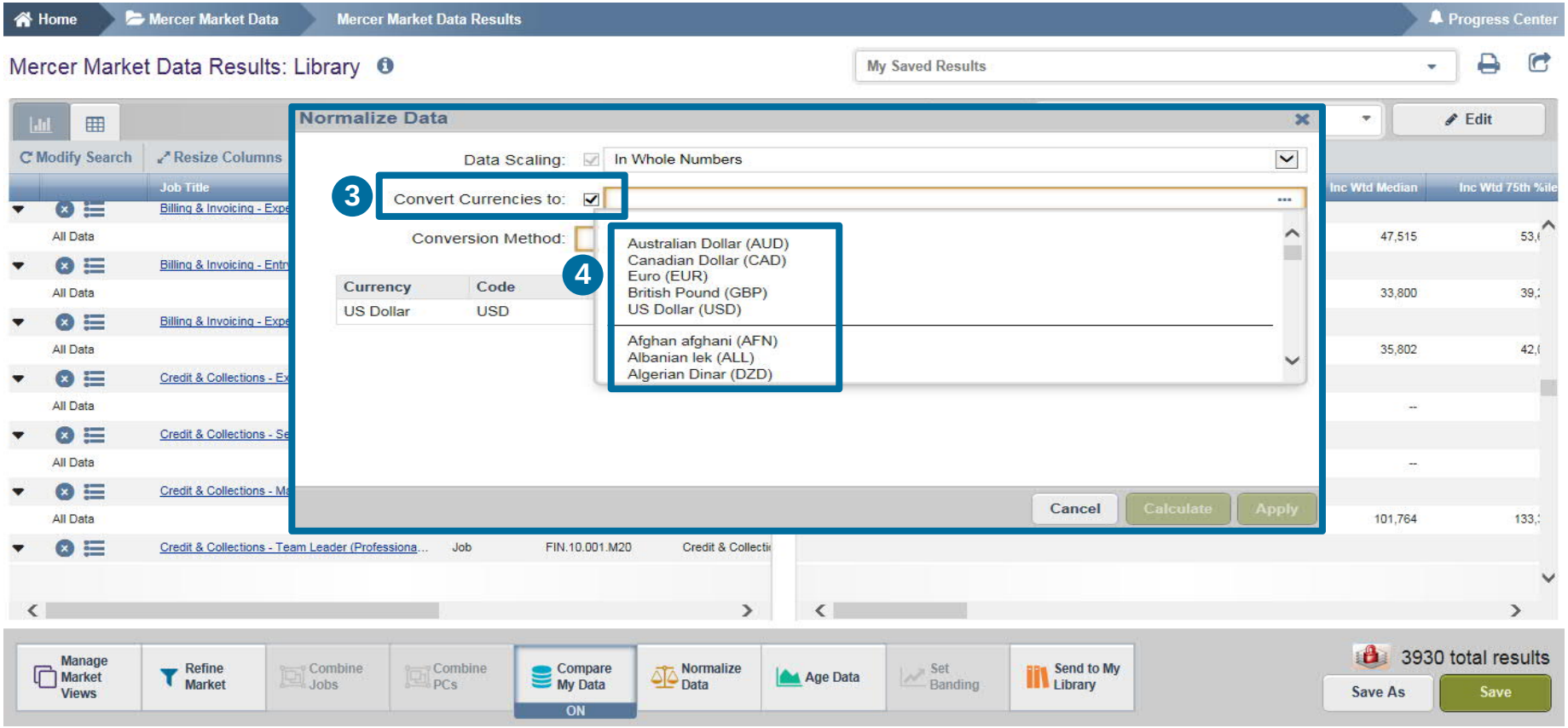

The **Convert Currencies (3)** section helps to recalculate data into a different currency. Tick the box to activate it and select the currency from the drop down list **(4)**.

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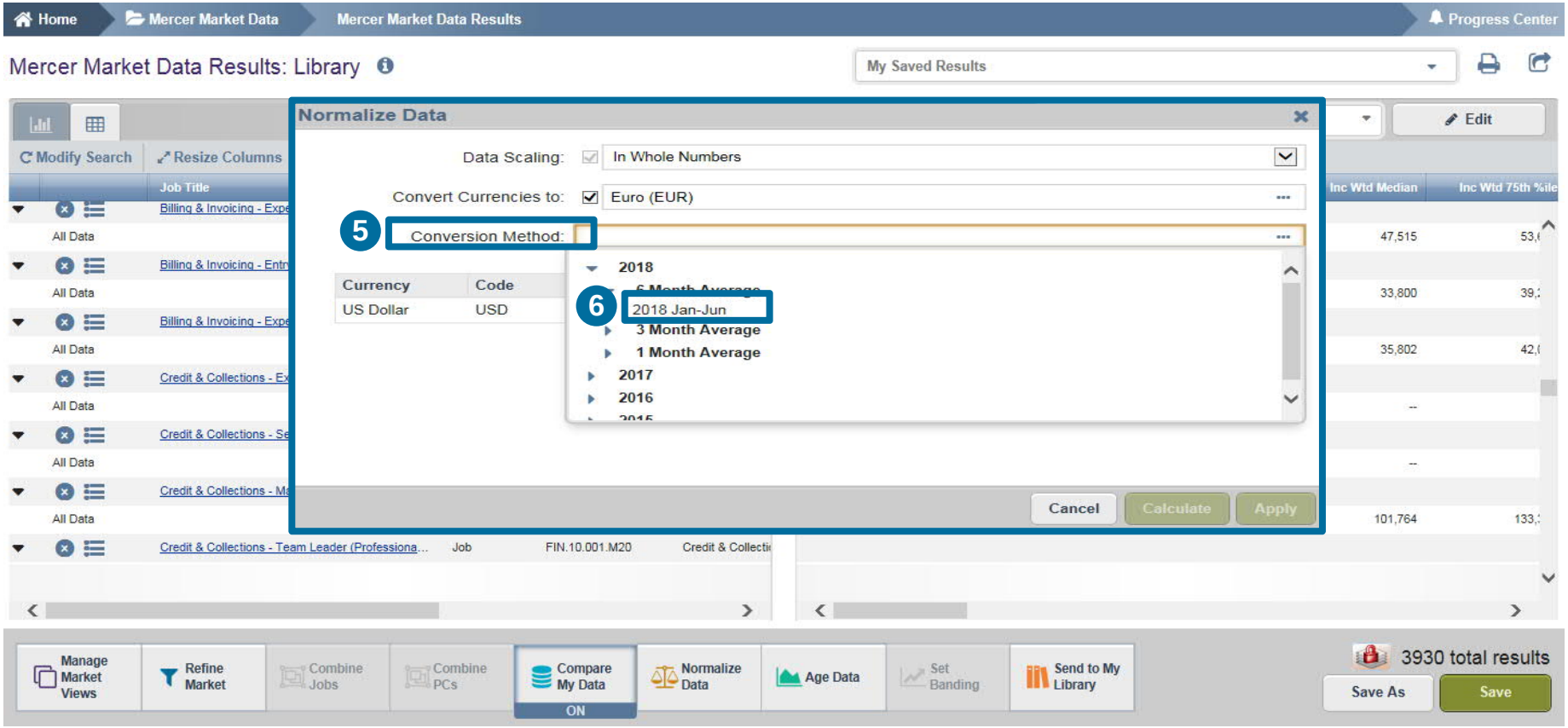

You can select the **Conversion Method (5)** from the drop down list. It is advised to select the latest six month average **(6)**.

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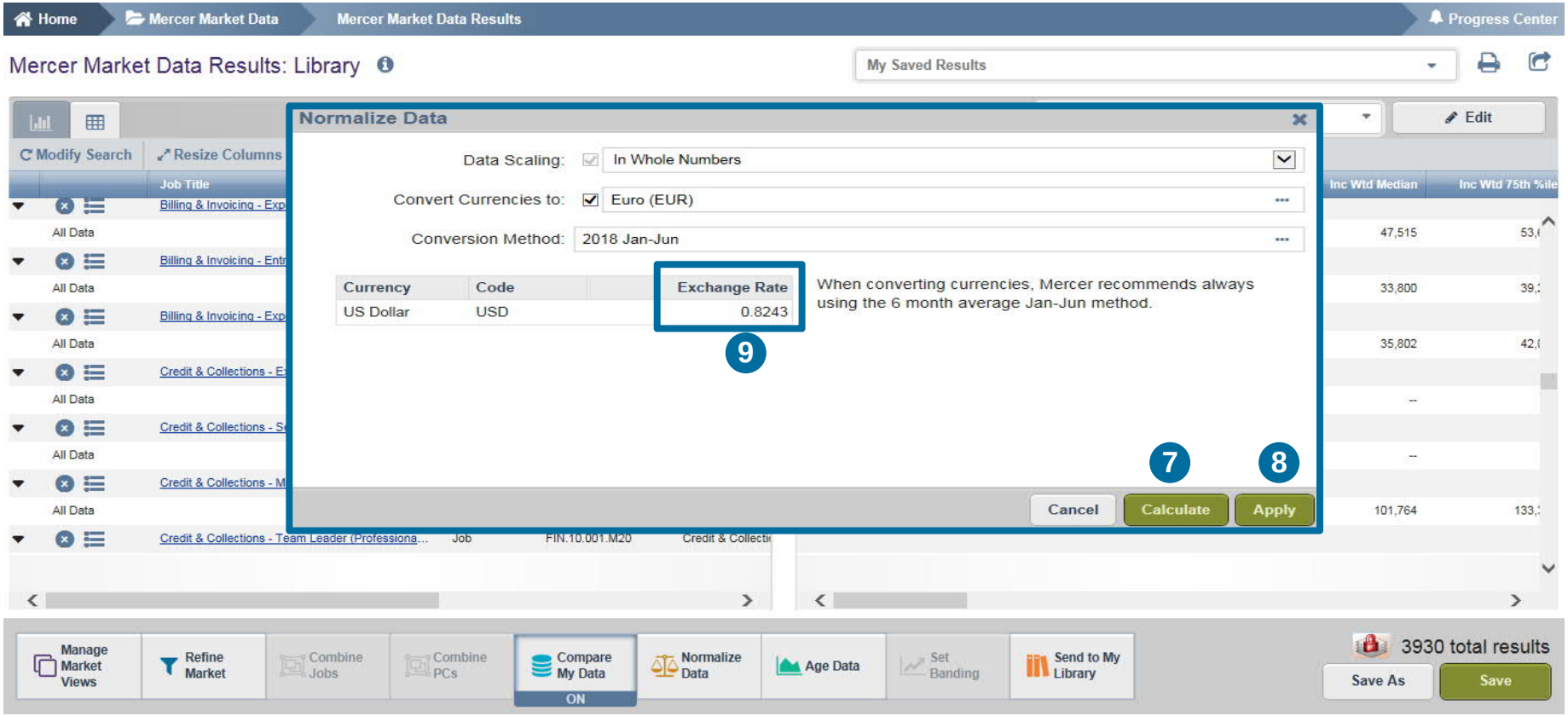

Once all the selections have been made, click on **Calculate (7)** and **Apply (8)** to apply the exchange rate to all data. The **Exchange Rate (9)** is shown here after calculation.

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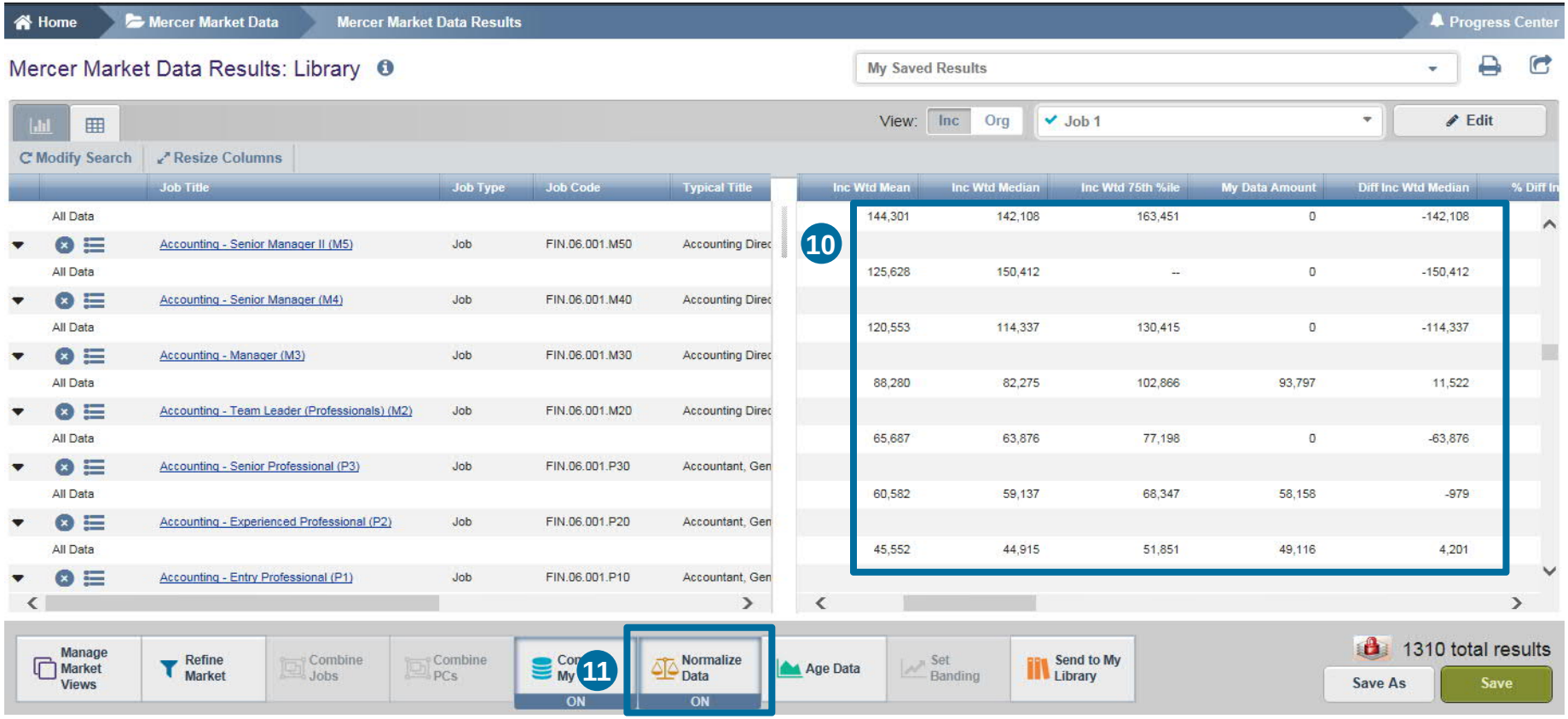
NORMALIZE DATA



Once you click on apply, data will get recalculated as shown in the snapshot below **(10)**. The **Normalize Data (11)** will now be on the ON mode.

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THANK YOU

If you have any questions please contact
Surveys@mercer.com

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